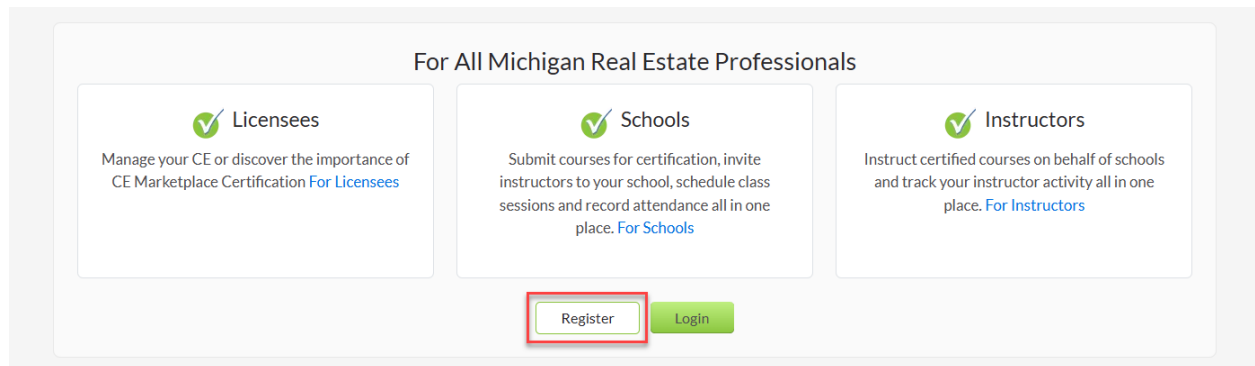


Logging into CE Marketplace for New Licensee users

To login to CE Marketplace, you first need to register an account if you are a new licensee.

Get started by clicking on the 'Register' button on the CE Marketplace home page:



Upon clicking the 'Register' button, you will be directed to a page where you will enter your information for account registration. Click on the box within the 'Licensee' section:

The screenshot shows the "Register User" page. At the top, it says "Please select your registration type (check all that apply)". Below this are three columns: "Licensee (View CE history)", "Instructor (Teach a course)", and "School (Schedule a class)". Each column has a brief description of the service. The "Licensee" option is highlighted with a red box and a red arrow pointing to the checkbox.

In the next step you will enter your complete 10-digit individual license number and email address associated with your license at LARA to locate your record.

**Please note new licensees can register the month following their license issue.*

Next you will create a username and password that will be used to access CE Marketplace.

Once you are finished, click 'Register'. If your information is correct, you will be forwarded to your CE History.

If you encounter an error during registration or issues with logging in, please contact CE Marketplace at 844-642-6633 or tracking@cemarketplace.net.